

3<sup>rd</sup> January 2023

Hello Parents!

### **KidsExcel Enrichment Programme**

We are pleased to invite your child to join the KidsExcel @ Admiralty Primary enrichment programme.

**KidsExcel** is a year-long enrichment programme held at Admiralty Primary School

### **Thinking Skills**

In this programme, your child will be challenged to think out of the box and use commonly found materials to construct working models of structures around them. Their experienced tutors will facilitate sessions where they are taught to ask relevant questions, plan, design and build the assigned tasks. Finally, they will be trained to reflect on how they can improve their model.

The activities are designed to promote **creative problem solving**, **encourage decision making** and **develop investigative skills**. Through this programme, we aim to mould our pupils into curious, independent learners.

- Designed in collaboration with NIE Experts
- Small Class Sizes – Banded to cater to different learning abilities.
- Trained ex-MOE Teachers and Experienced Tutors.

### **Programme Schedule**

- Days: Every Monday
- Time: 7.30 am – 9.30 am
- **Starts on 9<sup>th</sup> January (Monday)**
- **Pupils are to assemble at the school canteen at 7:30am.**

### **How to Register**

- Online: [KidsExcel.net/admiraltyps](https://KidsExcel.net/admiraltyps)
- Register by 4<sup>th</sup> January 2023
- Programme slots are assigned on a first come, first served basis
- Children under financial assistance schemes will have their programme fees fully subsidised. Pupils receiving the subsidy must attend at least 80% of classes. Please indicate it in your application, and we will follow up with you.

# Admiralty Primary School

For more information, please contact our programme coordinator, Mrs Wan @ 8428 9588 or visit our website at [www.KidsExcel.net](http://www.KidsExcel.net) for more details.

## **Programme Fee**

Payment is to be made before the start of each school term. Payment due dates are as follows:

Term	Termly fee (\$)	Payment deadline
T1 – 8 sessions	\$144	4 January
T2 – 8 sessions	\$144	6 March
T3 – 9 sessions	\$162	22 May
T4 – 8 sessions	\$144	28 August

*\*Payment for the next term should be made before the start of the programme.*

- Each child will be issued a set of KE uniform upon enrolment. All learning materials and snacks during the programme will be provided.
- There is no refund for classes missed.
- 9<sup>th</sup> January will be an administrative day for the issuing of KE uniform, to complete the registration process and briefing/orientation.
- Any changes to the schedule on the advice of the school will be made known to parents as soon as possible. The company will do its best to reduce any inconvenience caused.

## **Payment modes**

- By Cheque:  
Made payable to “Viva Nurture Pte Ltd” and mailed to  
55A Serangoon Garden Way (S) 555951.  
**Please write your child’s name, class, school at the back of the cheque**
- By PayNow:  
Key in UEN number: 201423230K - “Viva Nurture Pte Ltd”  
**Please enter your contact number child’s name & school in the comments field.**
- Note that there is no cash collection for programme fees. For other arrangements, please contact the Finance Dept at 6282 7762 during office hours.

# Admiralty Primary School

## Admiralty PS - 2023 calendar

JANUARY						
M	T	W	T	F	S	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

Term 1

\*New Year Day, Lunar New Year

FEBRUARY						
M	T	W	T	F	S	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28					

Term 2

MARCH						
M	T	W	T	F	S	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

\*March HOL

APRIL						
M	T	W	T	F	S	S
					1	2
3	4	5	6	7	8	8
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

\*Good Friday, Hari Raya Puasa

MAY						
M	T	W	T	F	S	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

\*Labour Day

JUNE						
M	T	W	T	F	S	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

\*Vesak Day, Vesak Day Off-in-lieu  
Hari Raya Haji

JULY						
M	T	W	T	F	S	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

\*Youth Day

AUGUST						
M	T	W	T	F	S	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

\*National Day, Day after National Day

SEPTEMBER						
M	T	W	T	F	S	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

\*Teacher's Day, Sept HOL

OCTOBER						
M	T	W	T	F	S	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

\*Children's Day, est PSLE, est PSLE Marking

NOVEMBER						
M	T	W	T	F	S	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

\*Deepavali, School HOL starts

DECEMBER						
M	T	W	T	F	S	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

\*Dec school holidays, Christmas

## Terms and Conditions

### 1. Payment Terms

- Programme fees are collected on a termly basis. Payment must be made before the commencement of the new KidsExcel term.
- No refunds or make up lessons will be given for lessons missed due to personal reasons.

### 2. Commencement of classes for the term

- A minimum class size of 8 students is required for the class (for the term) to commence. The company reserves the right to delay the start of classes till the minimum enrolment is fulfilled.
- If the minimum enrolment is not met and classes are cancelled, the company will refund all outstanding programme fees to parents who have made payment.

### 3. Right to attend

- If the child is unable to attend due to valid reasons (e.g. illness), the parent/guardian should keep the company informed.
- Our company reserves the right to refuse enrolment into the KidsExcel programme or to withdraw a student without prejudice.
- MOE FAS students must attend at least 80% attendance each month. The student may be withdrawn from the programme should attendance fall below the 80% mark without a valid reason.

### 4. Conditions for withdrawal after commencement of programme

- One month's notice is required for withdrawal.
- Withdrawal notice will only commence on the first day of the following month after receipt of the withdrawal form.

### 5. Indemnity and Insurance

- Parents will be responsible for declaring all illness, medical conditions, or physical disabilities of the child in the registration form.
- While all reasonably practicable precautions are taken to ensure the safety of the students, parents agree that they will not hold the company legally liable for any mishaps that may occur and will hold harmless or indemnify the company against such liability.
- All students are covered by an insurance scheme. Our company reserves the right to enrol students in a suitable insurance policy.

### 6. Use of information

- All personal information will be kept strictly confidential.
- All information, including photographic, video, audio or other recordings, and statistical data derived from your child's participation in the KidsExcel programme, may be used for research, service development and promotional materials. This includes the academic results of your child and other assessment instruments used in the programme, and allowing the company to obtain the results of your child from the school.
- Our company reserves the right to use all intellectual property related to the **KidsExcel** programme for organizational and development purposes.